Institute of Refrigeration Ireland
APPLICATION FOR MEMBERSHIP

Must be completed in BLOCK CAPITALS

Section 1 **Personal Details & Contact Information**

First Name	Surname
Date of Birth (dd/mm/yy)	Nationality
Home Address	Work Address
Home Phone	Work Phone
Mobile No	Work Fax
Email	
Would you like written correspondence sent to your work address or your home address? Work ☐ Home ☐	
What grade of membership are you applying for? (See membership criteria)	

Section 2 **Additional details for Student Applicants**

Please include details of a Referee who has direct knowledge of your position and place of study. Applicants may be proposed by a college tutor or Head of Department. The Institute of Refrigeration Ireland will make contact with the Referee named below to ask for a brief reference

Referee Name	How many years have you been known to this referee?
Referee Address	Is this referee a member of the Institute? (yes/no)
Referee Telephone	Referee Email
What College / FAS Training Centre are you attending?	

Section 3 **Declaration & Request for Membership**

I hereby apply for membership of the Institute of Refrigeration Ireland and understand that the grade of membership will be decided by the Council. In the event of my election I agree to conform to the by-laws of the Institute and to pay the annual subscription. I certify that the statements made by me on this form are true.

Signature	Date

Section 4 **Membership Fee & Payment Methods**

In the case of students and apprentices, membership is free. Simply complete this form and return it to the address below. In the case of all other candidates, an annual membership fee, 1st Jan – 31st Dec, €120 applies.

Each application is considered individually and candidates are elected to a grade which the Council feels is appropriate in the light of the candidate's technical, academic and practical achievements.

Upon notification of grade of membership you will be sent an email requesting payment for the remaining period of annual membership + admin fee

For office use only

Application received		Reference requested		Grade S / AF / AM / M	
Receipt issued		Reference received		Membership no	
Receipt Number		Decision taken		Notified	

Institute of Refrigeration Ireland
APPLICATION FOR MEMBERSHIP

Membership Criteria

These notes are for guidance only. Applicants may apply for a particular grade of membership, but ultimately such grading will be decided by Council in light of the candidate's technical, academic and practical achievements.

Each application is considered individually by the Council when being allocated a membership grade. The sections outlined on the following pages, though not mandatory for application purposes, do assist in determining grade selection.

Grade of Membership	Experience	Minimum Qualifications		Letters	Voting Rights	Fee	Notes
Apprentice / Student	Receiving instruction in relevant subjects	Must be EITHER a registered apprentice (FAS/NVQ) working within refrigeration / air conditioning company OR a registered student in a relevant discipline		None	None	FREE	Membership fee has been waived.
Affiliate	Active interest in refrigeration or air conditioning	Academic / professional qualifications are not required for this grade of membership.		None	None	€120	Individuals with a professional interest in refrigeration / air conditioning
Associate	Employed in a service, install, technical engineering or sales engineering capacity within the refrigeration / air conditioning sector for less than FIVE years post qualification	Must have a FAS National Craft Certificate / NVQ Qualification / equivalent **OR** a Higher Diploma / Degree in a relevant discipline, e.g., Refrigeration, Building Services / Mechanical / Electrical Engineering.		AMIRI	None	€120	Suitably qualified engineers who have less than five years' post-qualification experience on the date of application. Technical and non-technical staff with a least TEN years demonstrable experience within the refrigeration / air conditioning sector.
	Employed in a full-time position within the refrigeration / air conditioning sector for at least TEN years.						
Member	Employed in a service, install, technical engineering or sales engineering capacity within the refrigeration / air conditioning sector for at least **FIVE** years (post qualification) in a position of responsibility	Must have a FAS National Craft Certificate / NVQ Qualification / equivalent **OR** a Higher Diploma / Degree in a relevant discipline, e.g., Refrigeration, Building Services / Mechanical / Electrical Engineering.		MIRI	Yes	€120	Suitably qualified engineers who have more than five years' post-qualification experience Considerable theoretical knowledge combined with practical skills **and/or** Able to draw up technical specifications for clients and compile tenders/quotations **and/or** Demonstrable experience at management level gained in industry, commerce or education **and/or** Senior level appointment within the organisation, e.g., Project, Sales, Production, Plant Engineer, Lecturer, Manager.
	Employed in a full-time position of responsibility within the refrigeration / air conditioning sector for at least TEN years.	Must have a higher education diploma or degree – this can be in an unrelated discipline.					
Certified Member	Employed in service sector or sales capacity within the RAC sector for a minimum of 10 years (post qualification) in position of responsibility.	Must have a higher education diploma or degree. This can be an unrelated discipline.		CMIRI	Yes	n/a	Technical presentation to be submitted upon application covering subject of their own technical experience within the industry. Example: recent project or design work or design application. Minimum requirements 10 years post-qualification.
Fellow	. This grade will only be available to existing members of the Institute. It is anticipated that a Fellow will have made a significant contribution to the industry over the last twenty years. The minimum qualifying experience may be reduced for individual members that have attained relevant postgraduate qualifications.			FIRI	Yes	n/a	A Fellow will be expected to make an ongoing contribution to the work of the Institute, e.g., by preparing and presenting technical papers and/or serving on a committee.
Honorary	This grade of membership will be awarded only at the discretion of the Council.			MIRI (Hon)	No	n/a	

Institute of Refrigeration Ireland
APPLICATION FOR MEMBERSHIP

Section 5 **Professional experience to date**

Name of employer and principal activity of business (see note 2)	No. of Staff	Job title and description of position held (see note 3)	Reporting to (e.g. owner)	Dates Employed (e.g., Jan93-Feb04)

Section 6 **Training and Qualifications**

Qualification obtained	Main subjects studied	Name of awarding body *e.g., Department of Education*	Dates attended/ awarded

Note: Copies of certificates may be requested to support your application, at the discretion of the membership committee.

Membership of other relevant organisations, e.g. CIBSE, IEI

Name of Organisation	Grade of Membership	Dates awarded

Other relevant information to be taken into account (e.g. awards, published material, papers presented, membership of committees, additional responsibilities at work etc.)

Institute of Refrigeration Ireland
APPLICATION FOR MEMBERSHIP

Notes for completion of the Application Form

These notes provide guidance for applying for Membership of the Institute of Refrigeration Ireland.

Please complete the application form as fully as possible. Sections 5 and 6 are not mandatory, but will assist in determining Membership grading. In the event of non completion of these sections the Council may contact you directly and request further details in respect of professional experience.

Each application is considered individually and candidates are elected to a grade which the Council feels is appropriate in light of the candidate's technical, academic and practical achievements

Note 1

Membership entitles you to both a certificate from the Institute of Refrigeration Ireland together with an identity card. Identity card entitlement does not apply to Student or Affiliate Membership.

Note 2

Principal activities of the organisation in which you work should be clearly stated e.g. Consulting Engineers, Specialist Refrigeration and Air Conditioning Contractors, Manufacturer of Refrigeration Equipment or Products, Wholesaler, Distributor, Cold Store, Educational Institution, Public Utility, Government Body, End User of Refrigeration.

Note 3

Job title and description of position held should be stated in terms of:

(a) Special responsibility or leadership with responsibility for other senior staff. Relevant job titles would include Chief Executive, Managing Director, Partner, Owner, Director, Chief Engineer, Senior Lecturer.

(b) Important responsibility or leadership, reporting to a senior member of staff with supervisory authority over a number of junior staff. Relevant job titles would include Manager, Chief Draughtsman, Foreman, Supervisor, Section Leader, Project Engineer, Sales Engineer, Production Engineer, Plant Engineer, Lecturer, Service Engineer, Quality Assurance Inspector etc.

(c) Some responsibility, reporting to a Manager or equivalent with no subordinates. Relevant job titles would include Service/Installation Technician, Technical Assistant, Draughtsman, Sales Representative, Trainee, Apprenticeship, Maintenance Engineer, Student.

CHECKLIST

Membership application form ☐

Post to:

Karen McNevin,
Membership Secretary,
Institute of Refrigeration Ireland,
21 Carrigmore Elms,
Saggart,
Co. Dublin,
D24 A095

At 2025 annual membership fee to 31st Dec is €120.00 which includes affiliate membership of IOR UK
Members joining mid year will be charged for the remainder of the year plus administration fee.
Note – IRI is registered for VAT.

If you have any questions about IRI membership, the application form or the application process, please contact the IRI Membership Secretary, Karen McNevin, by calling 085 148 6940 or emailing info@iri.ie